



D E W I C K
& A S S O C I A T E S

INFORMATION REQUIRED - DEFENCE

General O&M Manuals

- ☐ PO and Confirmed Scope of Works
- ☐ Sub-Contractor Trade List with full contact details
- ☐ Edited HOTO Checklist (Confirmed), if applicable
- ☐ GDL Asset List
- ☐ Collateral Warranty Template for distribution to trades
- ☐ Full project Consultant Drawings and Specifications

Services O&M Manuals

- ☐ Shop Drawings as applicable
- ☐ Tech data ie light fittings, fans, AHU, HWS as per the GDL Asset list

As Installed Drawings

- ☐ CAD Drawings - for each service ie Arch, Mech, Elec
- ☐ Marked Up PDF Drawings - for each service ie Arch, Mech, Elec as applicable

Spaces Plans

- ☐ Current / original Spaces Plans - CAD drawings (of building levels).
- ☐ As Installed Drawings
- ☐ Finishes Schedules

Meta Data

- ☐ Drawings and/or O&M Manual