

# O&M MANUAL DOCUMENTATION

## FLOWCHART

Dewick & Associates has streamlined the production of O&M Manuals using industry expertise, best practices, and client feedback.

Our online portal, **nucleus**, provides full insight into the status of your projects, information provided, and anything outstanding for a seamless experience.

Your dedicated Client Coordinator is always on hand to manage each project and provide personalised support.

- Centralised Tracking
- Live Project Visibility
- Controlled Information Flow

**DEDICATED SUPPORT**

Your Client Coordinator manages every project

**COMPLIANT & ASSURED**

Accurate, compliant documentation you can rely on



**REQUEST**

Quote requested via **nucleus** or email

Drawings, Specification, Builder & PC Date provided

**QUOTE**

Quote issued and approved

Scope and costs confirmed, converted to a project

**PRODUCTION**

**Technical Authoring**

Tech data obtained, O&M Manual authored by D&A Technical Writing team

**DRAFT**

O&M Manual Issued, feedback coordinated

Comprehensive documentation, compliant and in line with industry standards

**FINAL**

Digital format, hard copy, PDF

Collate final documents, final review prior to being compiled and issued